



**The General Insurance Employees'
Co-Operative Society Ltd., No. E-627**
(ESTABLISHED IN 1976)

FORM TO BE FILLED BY THE EMPLOYER

1. Name of the Employee :
2. Designation :
3. Official Address :
4. Date of birth :
5. Whether confirmed or not :
6. Date of Retirement :
7. Whether any Disciplinary Proceeding pending disposal :
8. Details of Court attachment :
9. Details of salary for the month of :

Salary

Deduction

Basic Pay		Provident Fund	
Dearness Allowance		Additional P. F.	
House Rent Allowance		P.F. Loan	
C. C. A.		Income Tax	
Functional Allowance		L. I. C. Premium	
Personal Pay		G.I.E. Co-op: Societies	
Qualification Pay		Other Co-op: Societies	
Interim Relief		Festival Advance	
Conveyance		Housing Loan	
Entertainment		Welfare Society	
Telephone Allowance		M.B.I.S.	
Others (Specify)		Vehicle Loan	
		Flood Advance	
		Court Attachment	
		Others (Specify)	
			
			
Gross Salary		Total Deductions	

Net Salary

Signature.....

Name.....

Designation.....

Official Address.....

(Office Seal)

Place :

Date :